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**Placement Coordinator**

**Job Application**

*Receiving Applications until Position Filled*

ACMNP is currently seeking a qualified individual to join our team as the Placement Coordinator. This position will be based out of Denver, CO, and will be a full-time exempt position. For the right candidate, we may consider a remote work environment.

In order to be considered, please briefly respond to the following questions:

1. Have you served with ACMNP in the past? If so, please provide the park location and year of service. If not, how did you hear about ACMNP?
2. What qualities and skills would you bring to ACMNP as the Placement Coordinator? Any concerns about the job description as it relates to your skillset?
3. What about this position appeals to you, and why have you chosen to apply?
4. This position requires attention to detail, strong organizational skills, and constant flexibility. Describe your skillset as it relates to these qualities and how you might set yourself up for success in this role.
5. What is the greatest achievement in your career up until now?
6. Describe the ideal work environment to bring out your peak performance?
7. Briefly describe your future career or ministry goals.
8. What do you enjoy doing in your spare time?
9. Are you able to relocate to the greater Denver area, or are you hoping to apply for consideration as a remote employee?
10. What questions or concerns do you have?

Please also provide the following information:

1. A resume
2. A list of three references
   1. Please provide the references name, occupation, contact information, and relationship context
   2. Our practice is to not contact references without your knowledge or permission

**Please email this application back Amy Kennedy at** [**akennedy@acmnp.com**](mailto:akennedy@acmnp.com)

A Christian Ministry in the National Parks

Attn: Amy Kennedy

Co-Executive Director